**Lake Winnipeg Basin Program (LWBP)**

**Letter of Intent 2020/2021 (maximum 2 pages)**

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| **SECTION** | **REQUIRED INFORMATION** |
| **Project Title** | Name of Project |
| **Project Lead** | Name of Project Lead / Project Manager:  Organization:  Telephone: Email: |
| **Project Partners** | List of Project Partners. |
| **Project Duration** | Enter expected **start date** and **completion date**. Projects must end before March 31, 2022. |
| **Project Location** | Describe location of the project by watershed, county, municipality, legal land location, etc. (Must be located in the Canadian portion of the Lake Winnipeg Basin).  **NOTE:** Applicants are encouraged to provide information demonstrating that the project location(s) is a source of nutrient loading to the Lake Winnipeg Basin. |
| **Relationship to LWBP Priorities** | O **Nutrient reduction** o **Collaborative governance** o **Indigenous engagement**  Identify which LWBP priorities (listed above) the proposed project supports and how. Please refer to the Applicant Guide for further details regarding program priorities. (identify all that apply) |
| **Project Description** | Provide a clear and concise description of the project including objectives, key elements, implementation, expected outcomes and results. |
| **Project**  **Evaluation** | How will the project’s success be measured/evaluated? Indicate the method(s) and indicators(s) that will be used to evaluate the effectiveness of the project. |
| **Project**  **Budget** | The LWBP aims to provide 1/3 of the total project costs, however, in some cases up to 2/3 may be provided. The total federal contribution must not exceed 2/3 of the total project value. Please add additional budget lines as needed.  **1. Funding sources: (Fiscal Year: April 1 – March 31)**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Revenue** | **Cash/**  **in-Kind** | **Requested/**  **Confirmed** | **Apr 2020 / Mar 2021** | **Apr 2021 / Mar 2022** | **Total** | | Lake Winnipeg Basin Program | Cash | Requested |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | | **Total Revenue** |  |  |  |  |  |   **2. Expenses: (Fiscal Year: April 1 – March 31)**   |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Expenses** | **Apr 2020 / Mar 2021 *Cash*** | **Apr 2020 / Mar 2021 *In-Kind*** | **Apr 2021 / Mar 2022 *Cash*** | **Apr 2021 / Mar 2022 *In-Kind*** | **Total**  **Cash** | **Total**  **In-Kind** | |  |  |  |  |  |  |  | |  |  |  |  |  |  |  | |  |  |  |  |  |  |  | | **Total Expenses** |  |  |  |  |  |  | |
| **Other Information** | Additional relevant information (e.g. photos, web links, etc.) may be provided, as space permits. |

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**NOTE: ECCC applies the following criteria to determine if Letters of Intent are eligible:**

* The submitted Letter of Intent must not exceed the 2 page maximum;
  + instructional information can be deleted in order to stay within the 2 page maximum;
* The project contributes to at least one of the three LWBP priorities;
* The requested level of funding is between 1/3 and 2/3 of the total project value:
  + The LWBP will not fund 100% of project expenses;
  + When other federal programs are providing financial support for the project, the total federal contribution does not exceed 2/3 of the total project value;
* The start and end date are clearly stated:
  + Funding is available between April 1, 2020 and March 31, 2022;
  + LWBP funding must be applied to project activities completed by March 31, 2022;
* The project takes place in the Lake Winnipeg Basin in Canada;
* The submission is from an eligible applicant.

**A Letter of Intent will be considered ineligible if not all of the above criteria are met.**